

How to set up your Numbers Spreadsheet

- 1. Type the Names of the columns in Row 1 (Item/Description, individual price....)
- 2. In Cell E2.... put in the amount of money you have to work with. (\$3,000)
- 3. Type in your items, the individual price & the amount needed.
- 4. In Cell D2 TYPE =B2*C2
- 5. It will automatically enter the total price
- 6. Click and drag the yellow dot down to copy the function.
- 7. Next you want the amount left to change based off of how much you spent.
- 8. Click on the cell E3.
- 9. Type =E2-D2
- 10. Click and drag the yellow dot down to copy the function

	A	B	C	D	E
1	Item/Description	Individual Price	Amount Needed	Total Price	Amount Left
2	Volleyball Net	\$119.00	2	=B2*C2	\$3,000
3					=E2-D2
4					
5					
6					
7					
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12					
13					
14					
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16					
17					
18					